

## Faculties

From the inception of our academic activities, we are very much aware of selecting the best faculty for our students to ensure the quality education. This university is customarily blending the highly qualified and experienced faculties from the leaders of Business & Industries for quality and practice oriented teaching.

### Dean

**Dr. Md. Amirul Islam**

Faculty of Business Studies

### Chairman

**Dr. Md. Amirul Islam**

### Associate Professor

**Dr. Md. Mushfiqur Rahman**

B.Com & M.Com in Accounting (RU)

**Dr. Md. Kamruzzaman**

MBA (Management), University of Rajshahi

**Dr. Md. Amirul Islam**

BBA, MBA (Accounting & Information Systems), University of Dhaka

**Mohammad Abu Sufian**

BBA, MBA, (Accounting & Information Systems), M.Phil, University of Rajshahi

### Assistant Professor

**Md. Redwanuzzaman**

Ph.D Fellow, BBA, MBA (Marketing), University of Rajshahi

**Dr. Md. Hasebur Rahman**

BBA, MBA (Management), University of Rajshahi

**Dr. Md. Abdullah Al Mamun**

BBA, MBA (Finance & Banking), University of Rajshahi

**Md. Masud-Ul-Hasan**

BBA, MBA (Marketing), University of Rajshahi

**Md. Asfaqur Rahman**

BBA, MBA (Management), M.Phil, University of Dhaka

**Rebeka Sultana Reha**

BBA, MBA (Finance & Banking), University of Rajshahi

**Masud Rana**

BBA, MBA (Finance & Banking), University of Rajshahi

### Lecturer

**Md. Kamal Hossain**

BBA, MBA (Marketing), University of Rajshahi

## Degree Requirements & Award

The MBA (Evening) Program is comprised of sixty six (66) Credit Hours of which sixty (60) Credit Hours for course work, three (3) for Viva-Voce and three (3) for Internship.

The MBA (Executive) Program is comprised of forty eight (48) Credit Hours of which forty five (45) Credit Hours for course work and three (3) for Management Project.

On completion of all course requirements, successful students shall be awarded with the MBA Degree by the Pabna University of Science and Technology provided that minimum CGPA of 2.25 has been earned.

## Grading System

Marks secured by the students in a course shall be converted into Letter Grades and Grade Points as under:

Percentage Range	Letter Grade	Grade Point	Interpretation
80 & above	A+	4.00	Outstanding
75 to less than 80	A	3.75	Excellent
70 to less than 75	A-	3.50	Very good
65 to less than 70	B+	3.25	Good
60 to less than 65	B	3.00	Satisfactory
55 to less than 60	B-	2.75	Below Satisfactory
50 to less than 55	C+	2.50	Average
45 to less than 50	C	2.25	Pass
40 to less than 45	D	2.00	Poor
Less than 40	F	0.00	Fail
	I	---	Incomplete
	W	---	Withdrawn

### For Further Enquiry Please Contact

Telephone : 0731-65265 (Office), Program Officer : 01718-668575

Mobile no. : Mobile- 01717-524868, 01719-262497, 01716-183432,

01712-441879, 01916-570880, 01717-015448, 01718-203000,

01767-525266, 01717-481180, 01722-069132, 01729-581799,

01718-486775.

## EMBA Admission 2018

Session : January - June 2018

Batch-8



# Brochure



Department of Business Administration  
Pabna University of Science and Technology

## Introduction

The EMBA program is an up-to-date and well designed education program dedicated to train up skilled business graduates to meet the challenges in the ever-changing business environment. Accordingly, the Department of Business Administration has already introduced the MBA (Evening & Executive) program under the Faculty of Business Studies of Pabna University of Science and Technology to address the growing demand of skilled human resources in the job market. This university has a reputation of imparting quality education in a state-of-art learning environment. The Department of Business Administration has a set of highly qualified, young and energetic teachers educated from reputed universities who are directly associated with the program.

## Application Procedure

1. The admission form can be collected from the office of the Department of Business Administration, Pabna University of Science and Technology, Pabna or can be downloaded from the University website ([www.pust.ac.bd](http://www.pust.ac.bd)).

2. The filled-up application form along with 2 copies of recent colour passport size photograph, all academic certificates, transcripts, experience certificate (for Executive MBA), other necessary documents and the pay-in slip of Tk. 500 (Five hundred only) paid to the "EMBA Batch-08, PUST". Bank account no. 4114503000078, Sonali Bank Ltd, Pabna Branch, Pabna, should be submitted to the Office of the Department of Business Administration, Pabna University of Science and Technology, Pabna.

Admission Form is available to :

28 November 2017 to 03 January 2018

Time : 9:00 am to 5:00 pm (Except Thursday)

## Deadlines

Last date of Application Submission	03 January 2018 (5:00 pm)
Admission Test	05 January 2018 (Friday) at 10:30 am
Publication of Result	05 January 2018 (Friday) at 08:00 pm
Viva-Voce	06 January 2018 at 03:00 pm.
Publication of Final Result	06 January 2018 at 07:00 pm.
Admission	07 January to 10 January 2018
Orientation Program	13 January 2018 at 4:00 pm
Class Start	19 January 2018

## Admission Requirements

A. For admission in the Evening MBA program, the candidates must have Bachelor degree from any discipline including engineering, medical and medicine.

B. For admission in the Executive MBA program, the candidates from any discipline, must have:

(i) a four-year bachelor degree, or a three-year bachelor or an equivalent degree(s), or a two-year bachelor or an equivalent degree(s), and  
(ii) job experience of 2 years after graduation in officer/executive level in government/reputed private organization.

The candidates must secure at least 5 (five) points up to bachelor but third class/division in bachelor level is discouraged to apply for Evening MBA. The points for eligibility to seek admission into the EMBA (Evening & Executive) program will be calculated on the following basis:

Certificate/Examination	Division/Class and Points		
	1 <sup>st</sup> Division/Class	2 <sup>nd</sup> Division/Class	3 <sup>rd</sup> Division/Class
S.S.C. or Equivalent	GPA* 3.50 and above	2.25 to below 3.50	1.00 to below 2.25
	Point 3	2	1
	Point 3	2	1
G.C.E. 'O' Level	GPA 3.00 and above	2.00 to below 3.00	1.00 to below 2.00
	Point 3	2	1
	Point 3	2	1
H.S.C. or Equivalent	GPA* 3.50 and above	2.25 to below 3.50	1.00 to below 2.25
	Point 3	2	1
	Point 3	2	1
D.C.E. 'A' Level	GPA 3.50 and above	1.50 to below 3.50	1.00 to below 1.50
	Point 3	2	1
	Point 3	2	1
Bachelor Degree (4 years)	CGPA 3.50 and above	2.25 to below 3.50	1.00 to below 2.25
	Point 3	2	1
	Point 3	2	1
Bachelor Degree (3 years)	CGPA 3.00 and above	2.25 to below 3.00	1.00 to below 2.25
	Point 4	3	2
	Point 4	3	2
Bachelor Degree (4.5 years)	CGPA 3.50 and above	2.50 to below 3.50	2.00 to below 2.50
	Point 5	4	2
	Point 5	4	2
Master Degree	CGPA 3.00 and above	3.00 to below 3.00	2.00 to below 2.50
	Point 5	4	2
	Point 5	4	2

\* GPA for S.S.C. or equivalent and H.S.C. or equivalent is calculated on a 5-point scale. Other GPA are calculated on 4-point scale

## Admission Test Criteria

Applicants seeking enrollment in the MBA (Evening & Executive) Program are required to sit for an MCQ type Admission Test of 60 marks covering the following subjects (for one hour):

English	20 Marks
General Mathematics	20 Marks
General Knowledge	20 Marks

## Tuition Fee

Total tuition fee of the MBA (Evening) Program is Tk. 1,05,000/- (One lac & five thousand only) and MBA (Executive) is Tk. 85,000/- (Eighty five thousand only) which covers the entire academic and other administrative expenses (except Registration and Internship Program/Management Project) to be paid in as under :

Program	Admission	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester	3 <sup>rd</sup> Semester	4 <sup>th</sup> Semester
MBA (Evening)	25,000/-	20,000/-	20,000/-	20,000/-	20,000/-
MBA (Executive)	25,000/-	20,000/-	20,000/-	20,000/-	-

## Academic Calendar

The duration of the Program for MBA (Evening) is 2 (two) academic years divided into four Semesters and MBA (Executive) is 1.5 (one & a half) academic years divided into three semesters. Two Semesters will be conducted in a single academic year.

## Curriculum

The MBA (Evening) and MBA (Executive) Program include a total of 20 (twenty) and 15 (fifteen) different business related courses respectively. Total marks of each course unit is distributed as follows:

Particulars	In Percentage
One Mid-semester Test	20 Marks
Class attendance/tests/Semester paper/Assignment/Spot Assessments/Case Study/Presentation/Articles/Features Analysis (at least four events)	40 Marks
Semester Final	40 Marks
<b>Total</b>	<b>100 Marks</b>

## Class Schedule

MBA (Evening & Executive) classes will be held on every Friday and Saturday of each week as per convenient time.